



Pacific Northwest Clean Water Association

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<http://www.pncwa.org>

Operator of the Year/Collections Operator of the Year Transmittal cover sheet

Operator of the Year Collections Systems Operator of the Year

Year: _____ Region: _____ Section: _____

Award nominations are due from Sections to Regions May 15
Regional OYA/COYA winner recommendations are due from each Region or State to PNCWA
June 15.

Each Region may have its own process for nominating and recommending winners to PNCWA. Regions may expand on the criteria that PNCWA recommends as long as the spirit and intent of the award criteria are met. The PNCWA recommended criteria and format of the nomination packet are on page two of this form.

Candidate's Name and Title		
Agency/Organization		
Address, City, State, Zip Code		
Phone	Fax	E-mail Address

Nominator's Name and Title		
Agency/Organization		
Address, City, State, Zip Code		
Phone	Fax	E-mail Address



PNCWA Operator of the Year and Collections System Operator of the Year Awards:

Sections in Idaho, Oregon and Washington may nominate to their Region and/or State, an outstanding Operator and Collections System Operator to be recognized by PNCWA.

The award represents outstanding job performance of regular duties, and individual or collective accomplishments of an experimental, developmental or innovative nature. (Section membership is required.)

The Regional Director coordinates the process for each Region, and the process varies slightly for each Region. Contact your Regional Director or have your Section President do so.

Page one of this form may be used as a cover sheet, and should accompany the recommended award recipient's nomination packets when forwarded to PNCWA.

Criteria

A. Any certified operator is eligible for nomination. PNCWA membership is not required, although Section membership is required.

B. A nominee must have demonstrated an outstanding contribution to wastewater treatment in at least one of these areas: Section activities, safety, certification, training, plant or collections performance or public relations.

OYA/COYA Nomination Packet

The nomination packet for each OYA/COYA candidate shall include:

- 1.** Title Page: date, name and title of applicant, name and title of supervisor assisting in preparing materials, name and address of plant, nominating Section
- 2.** Plant Description as appropriate: type, degree of treatment, capacity mgd, description of industrial discharges if any, receiving waters, flow diagram, pump stations and collection system maintained by plant personnel
- 3.** Plant Operation: operation program, testing, personnel, budget, records, etc.
- 4.** Applicant Information: photo, supplemental information limited to six pages including pictures, letters of recommendation, special awards, how the application has demonstrated ingenuity and proficiency, major contributions to improve operations, innovations, etc.
- 5.** Applicant Activities: PNCWA volunteerism, certification, education and training, public relations (news clipping, tours, public meetings, etc.)